**ERIC** is the core index to education research, with citations and abstracts of journal articles, books, research reports, conference papers, technical reports, policy papers, and other education-related materials. Covers: **1966-present**.

**Getting Started**

Type your **keywords** (the words that best describe your topic) into the search boxes. You may use single words (**computers**) or phrases (**“learning styles”**). Enclose phrases in **quotation marks**.

**Truncation**: Use the asterisk (*) near the end of a word when you want to search for all words starting with the same root: **adolescent** will find **adolescent, adolescents, and adolescence**.

**Synonyms**: In the **top search box**, type the synonyms for your keyword, separate them with the word **or**, and surround them with **parentheses**. In the **2nd and 3rd rows** of boxes, type a keyword into the first box of each row, and then type its synonym into the box next to it. Notice that the boxes in these rows are already separated by the word **or**, and are enclosed in **parentheses**.

**Limits**

- **Peer reviewed**: Select this option to limit your results to research that has been evaluated by people in the same field in order to maintain quality.
- **Scholarly journals**: Select this option to limit your results to articles that have been written for a scholarly audience, but which may not be peer reviewed.
- **Date range**: To limit your search results to a particular period of time, click on the drop-down arrow to choose from a number of options.
**Viewing Search Results**

Your results are automatically displayed with the *newest publications first*.

**Using the Results Toolbar**

The toolbar at the top of the results page provides options for saving information about specific articles you select from your search results.
**Using 360 Link to Full Text**

Clicking on the **360 Link to Full Text** button will show you options for locating the full text of an article. If an online copy is available, either the full article will display, or, depending on the provider of the full text, an intermediary screen that provides a link to the full text will display. When the latter is the case, as in the example below, look on the screen for links that say **PDF, Full-text PDF, Full Text, or HTML**.

If, for some reason, the full text does not appear, click on the link at the top of the screen that says **Get additional resources related to this**. This takes you to a new screen with more options -- sometimes you will find additional links to the full text of the article.
360 Link to Full Text (cont’d)

Explore other options

Sometimes, the 360 Link screen will say Sorry, online full-text is not available. When this happens, you will be presented with other options for getting a copy of the article, including searching the library catalog for a paper copy, requesting a copy of the article from another library through Interlibrary Loan, etc.

Full-text not available above?

Click on the Title of journal link to search the Library catalog for a subscription to the paper copy of this journal. In the example below, the catalog shows that, at least for some years, the Library has a subscription to both a paper copy and an electronic copy of this journal.
**Paper version – Detailed Information Screen**

The **Holdings Information** (lower half of page) shows the **Call Number** (or location number) for the journal. You will need this to find the journal on the shelf. Journals are shelved in two different locations in the library. The **Recent Issues** are shelved in the **Reserve Room** on the 1st floor, and the **Older issues** are shelved in with the books on other floors of the library. Use the **Floor Guide** to determine where to go.

**Full Text Electronic Version – Detailed Information Screens**

Click on the link to see all options for accessing this journal electronically.

Here are the options:
Still can’t find it? Request this item from another library

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If you need an article from a journal that is not available in the WSU Library, you may request that a copy be obtained for you through the Library’s Interlibrary Loan service (called **ILLIAD**). This is a **free** service for WSU students and faculty. Submit your request by clicking on the link in the 360 Link to full text information screen.

If you’ve already set up an Interlibrary Loan account, just login with your **MyWSU ID** and **Password**. If this is your first time to make a request, you will need to take a minute to register for Interlibrary Loan. First, logon to ILLiad using your **MyWSU ID** and **Password** to get to the registration form. Fill out the form and create your account. Then, when you login to your account, the Interlibrary Loan request form will be filled out for you automatically! Requests usually take a week or less to fill. Journal articles requested through ILLIAD will typically be delivered to you electronically.