This handout is a short guide for citing commonly used sources using American Psychological Association (APA) style. For additional information, consult the *Publication of the American Psychological Association (6th ed.)*, available in Quick Reference and in the stacks under call number BF76.7 .A46. Websites with additional citation examples can be found using the “Citation/Writing Help” link on the WSU Libraries homepage (http://libraries.wichita.edu).

**General Paper Format**

- Double space entire paper and use 1” margins, using 12 pt. Times New Roman font
- On the title page, include the title of the paper, your name, and the university’s name, centered. On the title page only, the header should look like this:
  
  **Running head: TITLE OF YOUR PAPER**

- The subsequent header has pg number in right hand corner and title only in the left hand corner:
  
  **TITLE OF YOUR PAPER**

- Single space after punctuation.
- Begin the References page on a new page. The page begins with the word References, centered in the top, middle of the page, using both upper and lower case. Arrange citations in alphabetical order.
  - The first line of the reference is flush left. Lines thereafter are indented as a group, a few spaces, to create a hanging indentation.
  - Double space between citations. Single space in the citations.
  - Use italics for titles of books, newspapers, magazines, and journals.
  - If no date is available for a work, use (n.d.).

**In-Text Citation Format**

- Sources need to be cited parenthetically within text.
- Include a page number for quoted material; paraphrased/summarized information does not need a page number.
- Citation style:
  - One author: *(AuthorLast, PubYear, Page#)*
  - Two authors: *(Phillips & Johnson, 2012, p. 13)*
  - Three+ authors: Include all authors in the first in-text citation: *(Phillips, Johnson, & Thomas, 2009)*. In subsequent citations, include only the name of the first author followed by et al.: *(Phillips et al., 2009)*
- If author is mentioned in text, just use the publication year: *Berry (2012) claims that …*
- If no author, use first word(s) of title as necessary to identify it in bibliography.
- Full citation is included in a separate References page at end of paper.
- Each in-text citation must have a corresponding reference.
Print Book
Author, A. A. (Year of publication). *Title of work: Capital letter also for subtitle*. Location: Publisher.


Electronic Book
Author, A. A. (Year of publication). *Title of work: Capital letter also for subtitle*. Location: Publisher. Retrieved from URL or DOI.


Special Cases
- Book with no author: Start and alphabetize with title of book.
- Edition other than the first: add the edition number directly after the title: *Social media (5th ed.).*

One Work in Anthology/Collection
(Includes essays, book chapters, short stories, poems, etc.)


Newspaper & Magazine Articles in Print

Newspaper

Magazine
Scholarly Journal Article in Print


Scholarly Journal Article from an Electronic Database (without a DOI)


Scholarly Journal Article from an Electronic Database or Other Source (with a DOI)

Author, A. A., & Author, B. B. (Date of publication). Title of article. Title of Journal, volume number, page range. doi:0000000/000000000000


Freely Available Webpages (not an Article)

NOTE – If no author is given, cite the title of the document followed by the date. Use (n.d.) if no date.


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